

# LAMAR UNIVERSITY

- B. **All-Terrain Vehicle or ATV.** Refers to a motor vehicle that is:
- Equipped with a seat or seats for the use of the rider and a passenger, if the motor vehicle is designed for a passenger.
  - Designed to propel itself with three or more tires in contact with the ground.
  - Designed for off-highway use.
  - Not designed primarily for farming or lawn care.
  - Not more than 50 inches wide.
  - Source: Texas Transportation Code 551.001(1).

#### IV. PROCEDURES

##### A. Vehicle Operating Standards

1. In order to operate a University Golf Cart or ATV, an LU employee must be trained and certified. The Golf Cart and All-Terrain Vehicle Training Program is provided by LU's Department of Environmental Health & Safety (EHS) & Risk Management.
2. Golf Cart and ATV operation is governed under the Texas Transportation Code, and operators are subject to the rules of the road, including stopping, turning, and safe operation. Golf Cart or ATV operators observed in violation of these rules can be cited by the police. The LU Police Department (LUPD) on campus is responsible for enforcing these statutes.
3. Drivers must have a valid Driver's License with a satisfactory driving record and an updated Request to Drive University Vehicle on file with no major traffic offenses.
  - Golf Carts and ATVs are to be operated at speeds no greater than 15 MPH or as safety concerns demand. Operators should always consider the terrain, weather conditions, and existing pedestrian and vehicular traffic, which may affect the ability to operate the Golf Carts and ATVs safely.
  - Golf Cart and ATV operators will stop at all "blind intersections" and then proceed with caution.
  - Golf Carts and ATVs will be operated within the confines of LU property and surrounding city streets.
  - Golf Carts and ATVs are to be driven on an improved surface unless a non-improved surface is the only available way to gain access to the specific area where work is being performed. If the Golf Cart or ATV must be on a landscaped area in order to allow a pedestrian(s) the proper right-of-way, the vehicle should be brought to a full stop, then immediately returned to the designated driving surface as soon as the area is clear.
  - Golf Carts and ATVs will be operated in such a manner that does not impede or interfere with normal pedestrian or vehicular traffic flow on sidewalks, ramps, or roadways. In that respect, Golf Carts and ATVs will be operated on service drives and roadways whenever possible rather than on sidewalks designed primarily for pedestrian use.
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7. When Golf Carts and ATVs are not in use, the parking brake will be engaged.

D. Golf Cart and ATV Standard Safety Features

1. Golf Carts and ATVs registered to University departments will be equipped and maintained with working headlights and taillights (two red lights, one each located on the opposite sides at the rear of the Golf Cart or ATV that stay on during night operations). All Golf Carts and ATVs purchased after 07/01/2022 are required to have electric turn signals and an amber strobe lamp installed at the highest point of the vehicle.
2. The physical condition of Golf Carts and ATVs should appear to be "good condition" (no dents, dings, cracked fenders, etc.).
3. Golf Carts and ATVs operated at night must have electric turn signals. Hand signals are acceptable for daytime operation.
4. Golf Carts and ATVs will be equipped with working horns or bells and "Slow Moving Vehicle" signs.
5. Reflective tape will be placed on the front and rear of the vehicle.

**VI. INSURANCE**

- A. LU provides liability insurance for University-owned Golf Carts and ATVs.

**VII. RESPONSIBILITY FOR GOLF CART AND ATV MAINTENANCE**

- A. Each Golf Cart and ATV operator is responsible for providing timely notification of safety and maintenance concerns to the supervisor of the department to which the Golf Cart or ATV is registered.
- B. Supervisors will be responsible for seeing to the timely repair of such concerns. If the Golf Cart or ATV cannot be operated safely without these repairs taking place, the Golf Cart or ATV will be taken "out of service" until the repairs are completed.
- C. The department to which the Golf Cart or ATV is registered is responsible for the cost of maintenance of the Golf Cart or ATV.
- D. The registered department is responsible for the cost of repairing damage to the Golf Cart or ATV.
- E. The registered department is responsible for maintaining the condition of the Golf Cart or ATV so that the appearance of the Golf Cart or ATV is "good condition" (no dents, dings, cracked fenders, etc.).

**VIII. PRIVATELY OWNED GOLF CARTS AND ATVs**

- A. Except for the Football Tailgating provision, the use of privately owned Golf Carts or ATVs on LU property is strictly prohibited.

**IX. REVIEW AND RESPONSIBILITY**

Responsible Party: Chief Operations Officer

Review Schedule: Every three years on or before September 1

**X. APPROVAL**

A

## REVISION LOG

Revision Number	Date	Description of Changes
1	07/18/2022	Version created.
	07/19/2022	Version approved by President.